

Mandatory contact tracing requirements



Recording patron details to support contact tracing is now mandatory for a wide range of Tasmanian venues and events.

Anyone who runs an event or business where people are spending more than 15 minutes in close proximity to each other is likely to be legally obliged to collect patron details.

These contact details will help Public Health rapidly identify possible contacts if a person at the venue later tests positive to COVID-19. The details may also help identify the source of a person's infection.

Venues and businesses

These venues and businesses are required to record patron details:

- Restaurants, cafes and other retail food businesses and outlets, where food is sold for consumption on site.
- Premises where alcohol is sold for consumption on site, including pubs, registered and licensed clubs and hotels
- Places of worship, religious gatherings and premises, including those used for weddings or funerals
- Cinemas, entertainment venues, casinos, gaming and gambling venues, dance venues, night clubs, strip clubs, brothels
- Galleries, museums, national institutions, historic sites
- Tourist premises/venues/ sites and activities and services with paid entry/participation

- Concert venues, theatres, arenas, auditoriums, stadiums
- Amusement parks, arcades, play centres (indoor and outdoor)
- Auction houses, real estate auctions and open homes, including display homes
- Hair dressing and hair salons
- Beauty treatment premises, including body modifications, tattoos, piercing, waxing and nail services
- Spas, massage parlours, saunas, bath houses
- Swimming pools, gymnasiums, health clubs, fitness centres, wellness centres (including yoga and barre premises) (indoor and outdoor)
- Sport and fitness venues, including those used for personal training and pre-arranged activities (indoor and outdoor)
- Zoos, wildlife centres, animal parks, petting zoos, aquariums, marine parks
- Events or gatherings enabled under the Events Framework that are required to have an event COVID Safety Plan, in a form approved by the Director of Public Health

The requirement only applies to patrons who can be expected to be at the venue or business for at least 15 minutes so it does not apply to take-away services.

Details to be collected

Operators must collect the name, phone number and date and time of entry for each individual patron, or one person who will be a contact for a larger group.

No other information should be collected and operators must not use patrons' contact details for any purpose other than to assist Public Health Services when requested.

Operators must collect, manage and store patron details in a way that protects the privacy of the patron. It is only to be provided to Public Health or WorkSafe Tasmania inspectors if requested under direction by the Director of Public Health.

The details must be kept for 28 days after the date of entry and can then be destroyed.

Failure to collect or keep the information as directed could hamper the public health response and may constitute a breach of the *Public Health Act 1997*. Under the Directions, the owner or operator of the business must refuse entry to a person who refuses to provide the required contact information for themselves, or for another person in their care.

Collection methods

There is no mandatory method for collecting or storing the details. Operators can use a paper-based or electronic system, as long as they adequately protect the privacy of patrons and can make the details available for 28 days after entry as required.

The Check in TAS app

Check In TAS is a free Tasmanian Government app to help operators record and store contact details.

Patrons can check-in to venues and have their data stored securely with the Tasmanian Department of Health, so it is available for use if there is a case but also automatically destroyed after 28 days.

To register a venue, visit www.coronavirus.tas.gov.au, call the Public Health Hotline on 1800 671 738 or email check.in.tas@health.tas.gov.au

Patrons can download the app via [Google Play Store](#) and [Apple App Store](#)

More information about electronic options for recording patron details is available on the Business Tasmania website at <https://digitalready.tas.gov.au/resources/contact-tracing-digital-tools/>

Paper-based recording

For a paper-based system, templates are available for download on the WorkSafe Tasmania website at www.worksafe.tas.gov.au/topics/Health-and-Safety/safety-alerts/coronavirus/covid-safe-workplaces-framework

Operators using paper-based system are encouraged to regularly digitise these records. For example, consider taking a photo of each page of patron details collected daily, ensuring that the patron details are clearly legible in the photo.

Management of contact tracing

If there is a positive COVID-19 case in Tasmania, contact tracing is undertaken by Public Health Services. Private operators are required to provide patron contact details if they are asked to do so by Public Health Services. They are not required to pay for the contact tracing that occurs in response to a case.

Stay updated

Advice is updated frequently as the COVID-19 situation evolves in Tasmania. For the latest information:

- Tasmanian Government Coronavirus website www.coronavirus.tas.gov.au
- Australian Government Department of Health www.health.gov.au
- Tasmanian Public Health Hotline 1800 671 738